



## Procurement Manager (m/w/d)

Virusure is a biotech company specializing in virus & prion safety testing of biopharmaceuticals. We are a GLP/GMP certified control laboratory that offers services in the field of pathogen safety to the bio-pharmaceutical industry. We are committed to fostering a collaborative and inclusive work environment where every team member can thrive and contribute to our shared goals. To strengthen our team in Vienna we are seeking a dynamic and experienced Procurement Manager to join our team.

This individual will play a critical role in managing the procurement process, ensuring the timely and cost-effective acquisition of goods and services essential to our research and operations. The ideal candidate will possess a strong background in procurement within the biotech or pharmaceutical industry and demonstrate exceptional negotiation and organizational skills.

### Tasks & Responsibilities:

- Develop and implement procurement strategies to meet the company's needs
- Manage the end-to-end procurement process, including vendor selection, negotiation, and contract management
- Collaborate with various departments to understand their procurement requirements and provide solutions
- Ensure compliance with regulatory requirements and internal policies
- Monitor market trends and conduct cost analysis to identify opportunities for cost savings
- Establish and maintain strong relationships with suppliers and vendors
- Oversee inventory management and ensure optimal stock levels
- Prepare and present procurement reports to senior management

### Your Profile:

- Bachelor's or Master's degree in Supply Chain Management, Business Administration, or a related field
- Minimum of 3 years of experience in procurement, preferably within the biotech or pharmaceutical industry
- In-depth knowledge of procurement best practices and market trends
- Strong negotiation, communication, and interpersonal skills
- Ability to manage multiple projects and meet deadlines
- High level of integrity and commitment to ethical procurement practices

### What we offer:

- Full-time or part-time position in an established company with flat hierarchies and short decision-making paths
- Professional development and career growth opportunities
- Regular team and company events in a relaxed atmosphere
- Minimum salary 3.200€ gross per month (overpayment dependent on qualification and work experience)

### How to apply?

If you are interested in this exciting position, a friendly working environment is important to you and you want to support our team, please send your CV to: Frau Dijana Vasiljkovic [humanresources@virusure.com](mailto:humanresources@virusure.com)

For more information on Virusure please visit [www.virusure.com](http://www.virusure.com)